

**Homework Plan**  
**Jordan-Matthews High School**  
**2018-2019**

Pursuant to CCS Board Policy 3135, the board “recognizes the importance of homework in supplementing classroom instruction and furthering the goals of the educational program. Homework reinforces learning and stimulates independence, responsibility and self-direction.”

In order to support CCS Board Policy #3135 pertaining to homework, the following homework plan has been implemented at Jordan-Matthews High School:

**Time Guidelines**

Homework will be assigned as needed. Students may be assigned projects with deadlines several weeks away. As a result, students may need to organize their assignments and work time to make sure they have completed their homework by the date due. Per Board Policy, “assignments also should be reasonable in the amount of time necessary to complete the tasks in light of the age and maturity of students and other assignments given to the students.” Additional time may be needed on nights when studying for tests or exams, or in Honors and Advanced Placement courses.

**Involvement of Parents/Guardians**

- Send your child to school each day, well-rested, fed, and with a positive attitude;
- Set up a quiet, comfortable study area with good lighting and the supplies necessary for your child to have uninterrupted study time;
- See and check completed homework assignments when the child is failing to turn in his/her homework, when necessary;
- Offer your child the academic support necessary to succeed.

**Informing Parents/Guardians**

- A copy of the homework plan will be posted on the school’s website;
- Progress reports will be distributed at each four and a half week mark indicating homework performance;
- Parents may receive information on how to help their children with homework at parent conferences, progress reports, or regular parent communication through phone or email.

**Techniques Taught to Help Students**

- All students will be assigned homework on a day by day basis as needed by teachers;
- All teachers will monitor their homework distribution and clearly communicate to students their expectations for homework;
- A teacher will introduce a concept or skill, thoroughly explain the concept or skill, and provide guided practice before making a related homework assignment, where appropriate;
- Assignments will be specific, within the student’s ability and have clearly defined expectations, and questions pertaining to the completion of a homework assignment will be answered and clarified;

- Assignments will not require the use of materials which are not readily available in the home or accessible to the student;
- Assignments may be collected and feedback provided in a timely manner.

### **Resources Available to Students**

- Teachers are available to assist students before or after school on an as-needed basis as well as during LAUNCH time;
- Parents may communicate with the teacher to determine when extra help is offered as well as other ways that the student may need assistance with material studied;
- The library will be open before and after school for students, unless staff meetings or events requiring it to be closed.

### **Teacher Feedback**

- Teachers will make every effort to provide feedback to students in a timely fashion on all formative assessments, projects, and major assignments;
- Students will be held accountable for doing their homework;
- Homework will not be given as punishment or busy work;
- Homework grades will count as a portion of a student's grade as set by the teacher, not to exceed ten percent (10%) of a student's academic grade for a marking period.

### **Homework Effectiveness**

- To evaluate the effectiveness of homework, the teacher may apply the following questions:
  - Does the student possess the skills needed to complete the assignment?
  - Does the assignment extend and enrich class work?
  - Does the assignment meet a real need in the student's learning experience?
  - Does the student clearly understand the purpose of the assignment?
  - Can the assignment be completed within the suggested time limits?
  - Do some assignments provide opportunities for the development of initiative, creativity, and responsibility?

In order for this homework plan to be successful, all aspects of the school community, including administrators, parents, students, and teachers, must support all components of the plan. More importantly, all students must complete their homework as assigned to the best of their ability by the due date given in order to enhance their knowledge base.