

**Grading Plan
Jordan-Matthews High School
2018-2019**

Jordan-Matthews High School will comply with [Chatham County Schools' District Guiding Principles for Grading](#). The grading plan below, along with the [school's homework plan](#), further enhances some of those principles specific to Jordan-Matthews High School.

PLCs will adhere to the following:

- Have consistent grading considerations
- Ensure category weights are consistent throughout the PLC
- Follow all Jordan-Matthews High School, CCS, and state testing policies

PLCs will consider:

- Having ongoing continual discussions designed around meaningful group work implementation
- Creating imaginative lesson plans that inspire students to be creative while developing 21st Century learning skills
- Sharing best practices and lessons regarding the use of technology in the classroom
- Providing students opportunities to show what they have learned through varied methodologies

Homework, Classwork, & Assessments

- ★ In order to support the CCS Board Policy #3135 pertaining to homework, [Jordan-Matthews High School's homework plan](#) can be found on the school website.
- ★ PLCs will develop guidelines through ongoing discussions for group projects and partner work which consider the use of rubrics, assigning of groups, and meaningful learning goals of the assignment.
- ★ When work is assigned over break, teachers will give students time to complete the assignment either prior to or following the break. Students will be notified of the assignment in advance so that students may choose to structure their time accordingly.
- ★ PLCs may require students to redo assignments to show additional mastery. PLCs should determine strategies for students to complete missing work, including reassessing, allowing additional time, or other methods to indicate a failure to complete an assignment. Grades should not be used as punishment for missing work.
- ★ ***No grade can be attached to any task, including extra credit work, unless it supplies evidence of achievement of a learning target.*** (i.e. Bringing in an extra copy of a novel for extra points; donations; community service; bringing back interims or report cards signed; bathroom passes...all of these are items that **cannot** have a grade attached to them in any fashion.)

Honor Code

The students of Jordan-Matthews High School are committed to being honest and responsible in the completion of academic materials and interactions with the school administration and community. Cheating, stealing, plagiarism (passing off another's work, words, or ideas as one's own), and lying (including willful distortion or misrepresentation) are considered violations of the Honor Code. Through a joint fulfillment of this code, students and faculty will achieve their fullest potential in academic excellence and character.

Cheating falls under the School Board's policy addressing integrity. It is defined as: the giving or receiving of unauthorized class work or homework, copying work and turning it in as one's own, or using unauthorized aids on tests and quizzes. A student in violation of the Honor Code will receive the following consequences, per the Chatham County Schools' Board Policy:

First Offense: 1 day ISS and "0" on the assignment; Second Offense: 2 days ISS and "0" on the assignment; Third Offense: 3 days OSS and "0" on the assignment.

Late Work

Late Work due to student absences will follow the CCS make up work policy, Board Policy 4400. Students have five days from the last day absent to make up any graded assignments for absences. Assignments assigned prior to a school-related activity, as defined by Board Policy 4400, will be due upon return; this includes tests scheduled for the day of the return, unless the teacher determines otherwise. For assignments not assigned prior to a school-related activity, students will have a minimum of one day to complete missed assignments, or additional time as determined by the teacher. Students will receive full credit for all make-up work following an absence as long as the work is completed within the time limit according to teacher expectations. Special consideration should be given in the case of extended absences due to injury or chronic illness.

Per CCS Grading Principles, teachers should provide reasonable opportunities to complete make-up assignments in order to demonstrate the targeted learning and provide students feedback.

LAUNCH

Jordan-Matthews will utilize LAUNCH throughout the school year for remediation and enrichment during the school day. LAUNCH is a 25- minute block of time during the class period, one day per week, where teachers will be providing differentiated instruction... allowing students to engage in "*focused remediation*", *higher level thinking activities*, and *make up work or assessments if needed*. Teachers in MAP classes will determine the best time to offer LAUNCH throughout the course of the year. Students who make below an 80 are required to complete remediation and enrichment during LAUNCH time, as determined by the teacher. Students who have an 80 or better can be given an enrichment activity to further their learning. Teachers have a variety of [LAUNCH Resources](#) available to them throughout the year to build upon those skills necessary for student success.