



2020-2021 PLAN B: Student Expectations for grades 9-12

High School Student Expectations and Tips for Academic Success in the Hybrid Model

Class assignments will be graded during Plan B. It is important for each student to follow the expectations listed below to maintain strong academic performance. The expectations provided are based on Plan B with Two-Day rotations on campus for two cohorts of students. Each Wednesday would be used for remote learning for all students. As we determine the specific re-entry plans for Chatham, we will adjust this document accordingly.

Hybrid Format (Plan B)	<p>The primary focus for each teacher and student is participation in face-to-face class sessions on the high school campus two days per week for each cohort. Subsequently, each student will be expected to engage in at-home assignments independently or through peer collaboration when rotating to the non-campus days each week. Your teacher may also ask you to join a live Zoom meeting on remote learning days in order to receive direct instruction and/or collaborate with face-to-face classmates.</p>
Grades and Assignments	<p>Complete all required work.</p> <ul style="list-style-type: none"> ● In-person class assignments in addition to online asynchronous assignments will be graded. ● Submit assignments on time using each teacher’s preferred method: Google Classroom, Canvas, email, or on paper. ● The asynchronous (or remote learning) workload will average about 30 minutes per class, per day (for a total of about 2.5 hours each week). This is in addition to work completed during face-to-face in class instruction. Certain courses, such as Advanced Placement or CCCC dual enrollment may require additional time.
Organization	<p>Follow the daily schedule shared by your school administration to stay informed of class events.</p> <ul style="list-style-type: none"> ● Use a planner or calendar. ● Create a daily checklist and a daily routine. ● Set alarms or alerts so you don’t miss class or due dates! ● Check off items as you complete them. ● Set aside time at home for schoolwork. ● Avoid multitasking.
Student Engagement	<p>Be present and engaged in your learning.</p> <ul style="list-style-type: none"> ● Review each teacher’s contact information and online course materials (These could be within Canvas, Google Classroom, or on a website). ● Keep the camera on in a live Zoom meeting. ● Pay attention, take notes, and participate in class. ● View pre-recorded lessons. These may include introduction to new material or structured tutoring review of recent concepts.

Communication	<p>Stay in contact with your teachers and classmates.</p> <ul style="list-style-type: none"> • Go to class. Ask questions. Provide feedback. • Check your school email EVERYDAY! • Review each teacher’s daily message. This could be a reminder of recently assigned work, invitation to tutoring, outline of upcoming activities, pre-recorded presentation, or suggestion for practice of content skills. • Note each teacher’s daily office hours. On Wednesday, these sessions will be used to offer tutoring, online activities, or support. Reach out if you need assistance or just to say hello!
<p style="text-align: center;">Students without Internet access.</p> <p>Students without Internet access will be provided with an identical number of graded assignments when compared to their classmates with Internet access. Each teacher will provide alternative ‘offline’, standards-aligned assignments that will be graded. These alternative ‘offline’ assignments will allow students without Internet access to demonstrate academic progress and receive an identical number of course grades compared to their peers with Internet access.</p>	
Communication	<p>If you struggle to access the Internet, it is even more important to develop connections and stay in contact with your teachers and classmates via phone calls or text messages.</p> <ul style="list-style-type: none"> • Go to class. Ask questions. Provide feedback. • During on-campus class days, check your school email and review each teachers’ recent messages! These could be reminders of recently assigned work, invitation to tutoring, outline of upcoming activities, pre-recorded presentation, or suggestion for practice of content skills. • Contact your school counselor for assistance in setting up a conference. • Use a phone to join live Zoom meetings and office hours. Obtain the call-in number from your teacher to participate. • Note each teacher’s daily office hours. On Wednesday, these sessions will be used to offer tutoring, online activities, or support. Reach out if you need assistance or just to say hello!
Course Materials	<p>Obtain any downloadable materials from your school. Your school administration will coordinate possible options for this feature.</p> <ul style="list-style-type: none"> • During on-campus class days, obtain print copies of materials from lesson presentations with ‘offline’ alternative assignments that can be completed. <u>Offline assignments will be graded during Plan B.</u> Offline class assignments should be returned as instructed by the teacher for on-campus class days. • Look for opportunities from each teacher to use project-based learning activities that can be completed offline. If available and appropriate, <u>these assignments will be graded during Plan B.</u>