

Name: _____ Grade: _____

Homeroom: _____



TECHNOLOGY RESPONSIBLE USE CONSENT FORM

Purpose:

This document outlines Chatham County Schools (CCS) Policy 3225: Technology Responsible Use (<http://bit.ly/2ueopJN>), which describes the responsibilities of all individual when using CCS owned devices or networks. In order for students to use CCS devices and the network, we require that you review and discuss this document with your child, sign it, and return it to the school.

Social Media and Third Party Collaborative Tools:

CCS is using a number of technology tools to support digital learning and educate students about safe and effective practices when interacting online. Students may be using third party web-based collaborative applications to create and post their work to the Internet. Examples of these tools include, but are not limited to: Canvas, Google Apps for Education, Gmail, etc. For more information visit: <http://bit.ly/2ua9nDY>

Responsible Use of Technology:

All individuals will act in a responsible, civil, ethical, and appropriate manner when using technology in and belonging to Chatham County Schools (CCS). CCS provides technology for digital learning as a core part of the instructional program used across all grade levels. The personal use of technology and social media may not interfere with student work, cause disruptions to the school or work environment, result in additional cost to CCS, or violate CCS policies or applicable laws. Individuals are responsible for exhibiting the behavior as outlined in the policy on all CCS sanctioned devices, accounts, services, and networks.

Policy 3225: Technology Responsible Use RULES FOR USE OF SCHOOL TECHNOLOGICAL RESOURCES

ALL individuals using CCS or personally owned devices, services, or networks must comply with the following:

1. School system technological resources are provided for school-related purposes only. Acceptable uses of such technological resources are limited to responsible, efficient, and legal activities that support learning and teaching. Use of school system technological resources for commercial gain or profit is prohibited. Student personal use of school system technological resources for amusement or entertainment is also prohibited. Because some incidental and occasional personal use by employees is inevitable, the board permits infrequent and brief personal use by employees so long as it occurs on personal time, does not interfere with school system business, and is not otherwise prohibited by board policy or procedure.
2. Under no circumstance may software purchased by the school system be copied for personal use.
3. Students and employees must comply with all applicable laws, including those relating to copyrights and trademarks, confidential information, and public records. Any use that violates state or federal law is strictly prohibited. Plagiarism of Internet resources will be treated in the same manner as any other incidents of plagiarism, as stated in the Code of Student Conduct.
4. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally viewing, accessing, downloading, storing, printing, or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages, or other

material that is obscene, defamatory, profane, pornographic, harassing, abusive, or considered to be harmful to minors.

5. The use of anonymous proxies to circumvent content filtering is prohibited.
6. Users may not install or use any Internet-based file sharing program designed to facilitate sharing of copyrighted material.
7. Users of technological resources may not send electronic communications fraudulently (i.e., by misrepresenting the identity of the sender).
8. Users must respect the privacy of others. When using e-mail, chat rooms, blogs, or other forms of electronic communication, students must not reveal personal identifying information or information that is private or confidential, such as the home address or telephone number, credit or checking account information, or social security number of themselves or fellow students. For further information regarding what constitutes personal identifying information, see policy 4705/7825, Confidentiality of Personal Identifying Information. In addition, school employees must not disclose on school system websites or web pages or elsewhere on the Internet any personally identifiable, private, or confidential information concerning students (including names, addresses, or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA) or policy 4700, Student Records. Users also may not forward or post personal communications without the author's prior consent.
9. Users may not intentionally or negligently damage computers, computer systems, electronic devices, software, computer networks, or data of any user connected to school system technological resources. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses.
10. Users may not create or introduce games, network communications programs, or any foreign program or software onto any school system computer, electronic device, or network without the express permission of the technology director or designee.
11. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful access to other computers, computer systems, or accounts.
12. Users are prohibited from using another individual's ID or password for any technological resource without permission from the individual. Students must also have permission from the teacher or other school official.
13. Users may not read, alter, change, block, execute, or delete files or communications belonging to another user without the owner's express prior permission.
14. Employees shall not use passwords or user IDs for any data system (e.g., the state student information and instructional improvement system applications, time-keeping software, etc.) for an unauthorized or improper purpose.
15. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access.
16. Teachers shall make reasonable efforts to supervise students' use of the Internet during instructional time.
17. Views may be expressed on the Internet or other technological resources as representing the view of the school system or part of the school system only with prior approval by the superintendent or designee.

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Acknowledgement:

Chatham County Schools (CCS) uses technological measures, such as web filtering, to promote Internet safety and comply with the federal Children’s Internet Protection Act (CIPA). This limits students’ ability to access harmful Internet sites from any device, but only when it is connected to the CCS network and only to the extent possible given the nature of the Internet. There always remains the possibility, through independent access, that a student may access inappropriate content that is not yet categorized by the filtering software. Access through cellular networks does not provide the same measures of filtering. Students should only use the CCS network (not private cellular service) for Internet access while on CCS property.

Please discuss and sign this form with your child and review Chatham County Schools Policies 3220: Technology in the Educational Program (<http://bit.ly/2uNIFA3>), 3225: Technology Responsible Use (<http://bit.ly/2ueopJN>), 3226: Internet Safety (<http://bit.ly/2uatSRb>), and 3230: Copyright Compliance (<http://bit.ly/2sMgNKi>). By signing this form, you are acknowledging receipt of the provisions of policy 3225: Technology Responsible Use and that your child understands and agrees to the provisions of CCS policy. You are also acknowledging that CCS will be creating digital accounts on behalf of your student for the purpose of supporting their instruction with digital resources such as e-mail, collaborative web applications, and instructional hosting platforms.

By signing this form below:

- I/We have read the Chatham County Schools Technology Responsible Use Consent Form and acknowledge receipt of Policy 3225: Technology Responsible Use.
- I/We consent to my/our student’s use of technology resources in support of their academic studies within Chatham County Schools.

Date: _____

Student Signature: _____

Print Student’s Name: _____

Parent/Guardian Signature: _____

Print Parent/Guardian Name Here: _____